University of Illinois at Chicago

Undergraduate Student Government

Fall 2019 – November 4th – Meeting VII

Voting Members: 12
Quorum: 6

Advisor(s): Dean DuJuan Smith
Dean Annette Wright

Executive:
Student Trustee: Susan E. Panek
President: Aliemah Bradley
Vice-President: Taylor Holmes
Treasurer: Steve Choi
Chief of Staff: Ivan Cazarin
Chairs: Ariej Mohamed
Jocelyn Aranda-Ortiz
Marian Udoetuk
Nada Marei

Legislative:
Speaker: Jocelyn Bravo
Secretary: Daniela Guerrero
House:
Aitanna Nadala
Ajitesh Bansal
Anna-Maria Astor
Anshu Nidamanuri

Advisor(s):
Dean DuJuan Smith
Dean Annette Wright

I. Call to Order
II. Roll Call
III. Reading and Approval of the Minutes
IV. Reading and Approval of the Agenda
V. Public Comment
VI. Guest Speaker(s)
   a. Ramona Bleasdale, Illinois PIRG
VII. Ex Officio Reports
   a. Report of the Advisor
   b. Report of the Student Trustee
VIII. Officer Reports
   a. Report of the President
   b. Report of the Vice-President
   c. Report of the Treasurer
   d. Report of the Speaker
   e. Report of the Chief of Staff
   f. Report of the Diversity and Inclusion Committee Chair
   g. Report of the Legislative Affairs Committee Chair
   h. Report of the Public Relations Committee Chair
   i. Report of the Student Life Committee Chair
IX. Voting in New Members
X. Unfinished Business
   a. Resolution 2019-F6-905
XI. New Business
   a. Resolution 2019-F7-700
XII. Items for Discussion
   a. Committee Preference
   b. USG Social
   c. USG Orientation
XIII. Announcements
XIV. Adjournment
University of Illinois at Chicago
Undergraduate Student Government
Fall 2019- October 28th- Meeting 7
Meeting Minutes

I. Call to Order 6:05pm
Representative Bansal was excused
Representative El-Adawe was excused
Committee Chair Aranda was excused
Representative Nidamanuri was absent

III. Reading and Approval of the Minutes
Approved

IV. Reading and Approval of the Agenda
Approved

V. Ex Officio Reports (3 min)
   a. Report of the Advisor
      Not report this week
   b. Report of the Student Trustee
      Not report this week

VI. Officer Reports (3 min)
   a. Report of the President
      Report has not been uploaded to box
      Web master position is open and apply to be part of the public relations chair
   b. Report of the Vice-President
      Attended STRIDE conference with the office of Diversity and Inclusive programs
      Meeting with Office of Public Affairs on Nov 1st to discuss the Facebook threats
      Meeting with Heritage Garden and Hull House to discuss Land Agreement
   c. Report of the Treasurer
      Deputy Treasurer position is open
      A request for funding will be coming up
   d. Report of the Speaker
      Meeting with Representative Stancheva regarding resolution amendments, would plan a social for the body and would chair Nov18th
      New member Orientation would be the upcoming Saturday
      Regarding the upcoming Slack and Box Access was shared
   e. Report of the Chief of Staff
      Food Policy meeting would be this week
      Mental Health Project
      Homeless for this week
   f. Report of the Diversity and Inclusion Committee Chair
      The Committee Chair Absence was excused
   g. Report of the Legislative Affairs Committee Chair
      If interested email the chair
   h. Report of the Public Relations Committee Chair
      Welcome to new students and introduce the committee objective
      Drafting application for deputy chair
      If interested joining email the chair
   i. Report of the Student Life Committee Chair
      RFF sent to treasurer regarding the Library microwave
      Would present resolution regarding the second microwave in the library
      Regarding the Mental Health Event flyers will be created and invitations will be sent

VII. Voting In New Members
Separate Minutes

VIII. Unfinished Business
   a. Resolution 2019-F5-904
      President states it is important because it gives students the opportunity to bring concerns to the government
      Committee Chair Mohamed states that it is important to promote and it is a great idea
      Representative Nadala asks if the 2 minutes limit is enough
      President states that this would allow more students to participate
      Representative Villagomez reinstates he importance of promoting this
      Vote
      Approved
IX. New Business
a. Resolution 2019-F5-905
President asks to explain the pilot
Pilot in the library with first microwave was successful
Vice-president asks for the price explanation
The voltage for the first microwave had to be higher but they have a cheaper option now
Will be voted next week

X. Items for Discussion

a. Committee Preference
  • Treasury Committee wants to create a flexible funding system- Managing the financial operations of USG
  • Legislative Affairs wants to keep the student body engaged with their civic duty
  • Public Relations works on the social media of USG and merch items
  • Student Life committee resolves students daily concerns
  • Diversity and Inclusion supports equal treatment in campus

XI. Announcements
Intern Speaker Stancheva
Form would be sent today regarding the social by Friday
If you want to collaborate please reach Intern Speaker Stancheva by attached email

Speaker of The House
reminds the body that there was an application tabled for next week
New Student Orientation upcoming Saturday 9-4
If you can't attend this please email Secretary and Speaker
Breakfast and Lunch will be provided

Secretary Guerrero
SAB Form for Poetry Slam will be sent

XII. Adjournment 7:50pm
Speaker Report Meeting 7

**Last meeting:** Saturday, November 2, 2019 from 3:30-4:00pm  
**Next meeting:** Monday, November 4, 2019 from 9:00-10:00pm

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Interim Speaker</th>
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<tr>
<td>Jocelyn Bravo</td>
<td>Daisy Stancheva</td>
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<table>
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<tr>
<th>Action Items</th>
<th>Project Leader</th>
<th>Action(s) Taken</th>
<th>Status</th>
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</table>
| New Member Orientation        | Jocelyn Bravo  | • Rescheduled to Saturday, November 16th from 9:30am-11:00am  
• Presentation is being updated  
• Sent room/catering RFFs to Steve today | In Progress   |
| Unpaid Internships Project    | Jocelyn Bravo  | • Meeting with Austin (ROO) to discuss project more  | In Progress   |
| Meeting with Daisy            | Jocelyn Bravo  | • Went over how to create an agenda  | Completed     |
| Resolution 2019-F7-700        | Jocelyn Bravo  | • Updates the attendance policy in the USG Bylaws  | Completed     |

**Comments for the Cabinet/Advisors/Representatives:**
- Office Hours: Mondays at 2:00-3:00pm and 5:00-6:00pm
- Email: [usgspeaker@uic.edu](mailto:usgspeaker@uic.edu)
  - Please use this email to contact me and not my UIC student one

**Questions for the Cabinet/Advisors/Representatives:**
- Cabinet/Representatives: Did you all join our Slack channel? Do you all have access to Box?  
- Cabinet/Representatives: The social will be on Tuesday, November 19th from 6:00-8:00pm. Will you be able to attend?
Resolution 2019-F6-905

Year 2019 – Term Meeting #6

Second Microwave and Cleaning Supplies for Library

The Undergraduate Student Government
Legislative Body
First Reading: October 28, 2019
Second Reading/Voting: November 4, 2019

Chief Sponsor(s): Chair of Student Life Committee, Marian Udoetuk
Co-Sponsor(s):

WHEREAS, the Undergraduate Student Government at the University of Illinois at Chicago has previously agreed to paying for the cleaning supplies and half the cost of a second microwave in the Richard J. Daley library if the pilot microwave program of Spring 2019 was successful.

WHEREAS, the Spring 2019 pilot of the first microwave was successful and the administration of the Richard J. Daley library has agreed on installing a second microwave.

LET IT BE RESOLVED, That the cost of the microwave is $450 and the cleaning supplies for the entire academic year is $739.40 in the form of cleaning wipes and two floor wipe dispensers with attached trash cans.

LET IT FURTHER BE RESOLVED, that the Undergraduate Student Government will cover the cost for the cleaning supplies and half the cost of the second microwave totaling $964.40.

President,        Speaker of the House,
Aliemah Bradley                   Jocelyn Bravo
<table>
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<th>Items</th>
<th>Quantity</th>
<th>Cost</th>
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<tbody>
<tr>
<td>ULINE Gym Wipes Floor Dispenser</td>
<td>2</td>
<td>$329.00</td>
<td>$658.00</td>
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<tr>
<td>ULINE Tuff Wipes (75 count)</td>
<td>86</td>
<td>$11.00</td>
<td>$946.00</td>
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**Subtotal** 1,604

**Estimated Motor Fright Shipping Cost** $60.15

**Estimated Total** $1,664.15
# Items

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<th>Description</th>
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<td>Webstaurant &quot;WipesPlus Powder Coated Floor Dispenser Station with Trash Can</td>
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<tr>
<td>Webstaurant &quot;WipesPlus Center Pull Lemon Scent Alcohol Free Hand Sanitizing Wipes&quot; (800 count)</td>
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**Subtotal**

**Estimated Ground Shipping Cost**

**Estimated Total**
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695.86
$43.54
$739.40

**Items**

- Sharp Medium-Duty Commercial Microwave Oven (15-0427)

**Subtotal**

- Estimated Shipping Cost

**Estimated Total**
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<tr>
<td>1</td>
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Resolution 2019-F7-700

USG Attendance Policy

The Undergraduate Student Government
Legislative Body
First Reading: November 4, 2019
Second Reading/Voting: November 11, 2019

Chief Sponsor(s): Speaker Jocelyn Bravo

WHEREAS, Article 3: Meetings (included below) in the USG Bylaws references items regarding the attendance policy, which are already outlined in Article 12: Expectations; and

ARTICLE 3: MEETINGS

SECTION:

I. All meetings shall be maintained by the Speaker of the House.
   a. In the event that the Speaker of the House will be absent, an Interim Speaker will be designated by the Speaker or President.

II. Robert’s Rules of Order shall govern the meetings.

III. The USG shall convene regularly during the academic school year. During the summer, the USG shall convene when a meeting is called for by the President with seven days notice and the ability to call in

IV. USG members shall be dressed in USG or business (casual or professional) attire during meetings.

V. All votes before the USG require a majority of those present to pass, unless otherwise stated.

VI. Special meetings may be called by the President, or a majority of the Executive Branch, with a minimum three days notice.

VII. All USG House of Representative members are allowed three (3) unexcused absences. Any additional unexcused absences will result in the automatic removal from the House of Representative body. USG members shall contact the Speaker of the House at least one business day in advance as notification of anticipated absence.

WHEREAS, Article 12: Expectations (included below) in the USG Bylaws doesn’t outline the attendance policy for Committee meetings, explain the process for arriving late/leaving early to meetings, define unexcused/excused absences or describe the appeals process; and

ARTICLE 12: EXPECTATIONS

SECTION:

I. Any USG Representative who accumulates a combined total of three (3) or more unexcused absences from House of Representatives meetings and Committee meetings shall promptly and automatically be removed from organization on the grounds on nonfeasance.

II. Any USG Representative who accumulates four (4) or more consecutive excused House of Representatives absences shall promptly and automatically be removed from office on the grounds of nonfeasance.

III. The Speaker of the House shall notify and remove USG Representatives who violate the attendance policy.

IV. In cases where a USG Representative is removed by the Speaker of the House due to attendance policy violations, the USG Representative may appeal the decision to the USG Advisor within three (3) calendar days after removal.

V. In the case of extraordinary circumstance, their removal from the House of Representatives shall be subject to the discretion of the Speaker.
WHEREAS, the amendment was inspired by the attendance policy outlined in DePaul University Student Government Association’s Constitution and Student Government Association of Northern Illinois University’s Bylaws.

; then

LET IT BE RESOLVED, that Article 3: Meetings and Article 12: Expectations be replaced with the following amendments:

ARTICLE 3: MEETINGS

SECTION:

I. All House meetings shall be presided by the Speaker of the House.
   a. An Interim Speaker will be designated by the Speaker of the House. In the event that the Speaker of the House is absent, the Interim Speaker shall preside over the House meeting.
   b. If both the Speaker of the House and Interim Speaker are absent, the Vice President shall preside over the House meeting.

II. Robert’s Rules of Order shall govern the meetings.

III. The USG shall convene regularly during the academic school year. During the summer, the USG shall convene when a meeting is called for by the President with seven days’ notice and the ability to call in.

IV. USG members shall be dressed in USG or business (casual or professional) attire during House meetings.

V. All votes before the USG require a majority of those present to pass, unless otherwise stated.

VI. Special meetings may be called by the President, or a majority of the Executive Branch, with a minimum three days’ notice.

ARTICLE 12: ATTENDANCE POLICY

SECTION

I. Absences
   a. Must be excused by the Speaker of the House and Committee Chair for House and Committee meetings, respectively.
   b. Members must report absences to the Speaker of the House or Committee Chair 48 hours in advance. In the event of an emergency, the Speaker of the House or Chair shall be notified as early as possible.
   c. An absence shall be defined as more than 30 minutes late to a House or Committee meeting.
   d. An excused absence will be limited to academic exams, illness, and family emergencies.
   e. The Secretary and Committee Chair shall record and keep attendance at each House and Committee meeting, respectively.
   f. Members are required to stay for the full duration of House and Committee meetings.
      i. See Section II for policy on arriving late/leaving early
   g. Upon a member’s accumulation of three (3) unexcused absences, three (3) consecutive excused absences or four (4) total absences from the House, the Speaker of the House shall consider the member to have resigned from their House seat on the grounds of nonfeasance.
   h. A member may appeal the decision to resign on the grounds of nonfeasance by presenting an appeal in writing to the Speaker of the House no later than 48 hours before the next House meeting. The letter will be read aloud to the House, at which time a motion to reinstate the resigned member may be recognized and the resigned member may be reinstated upon the majority vote of the House membership in attendance at the meeting.

II. Arriving Late/Leaving Early
   a. Must be excused by the Speaker of the House and Committee Chair for House and Committee meetings, respectively.
   b. Members must report tardiness to the Speaker of the House or Committee Chair 48 hours in advance. In the event of an emergency, the Speaker of the House or Chair shall be notified as early as possible.
   c. Tardiness shall be defined as less than 30 minutes late to a meeting.
   d. Tardiness to two (2) House or Committee meetings is equivalent to one (1) unexcused absence to a House meeting.

President,
Aliemah Bradley

Speaker of the House,
Jocelyn Bravo