I. Call to Order
II. Roll Call
III. Reading and Approval of the Minutes
IV. Reading and Approval of the Agenda
V. Ex Officio Reports (3 min)
   a. Report of the Advisor
   b. Report of the Student Trustee
VI. Officer Reports (3 min)
   a. Report of the President
   b. Report of the Vice-President
   c. Report of the Treasurer
   d. Report of the Speaker
   e. Report of the Chief of Staff
   f. Report of the Diversity and Inclusion Committee Chair
   g. Report of the Legislative Affairs Committee Chair
   h. Report of the Public Relations Committee Chair
   i. Report of the Student Life Committee Chair
VII. Applicant Presentations
VIII. Voting in New Members
IX. New Business
   a. Resolution 2019-F5-904
X. Items for Discussion
XI. Announcements
XII. Adjournment
Minutes Meeting October 14th
Meeting #4

I. Call to Order 6:10pm
II. Roll Call
   Present: Daisy Stancheva, Kim Pu, Daniela Guerrero, Jocelyn Ortiz, Aliemah Bradley, Taylor Holmes, Steve Choi, Ivan Cazarin, Ariej Mohamed, Marian Udoetuk
   Absences: Nada Marei, Misty Villagomez, Darian Joe Mach, Ajitesh Bansal
III. Reading and Approval of the Minutes
   Approved
IV. Reading and Approval of the Agenda
   President moves to approve the agenda
   Approved
V. Ex Officio Reports
   Report of the Advisor
   Dean Smith Will be joining us in our next meeting
VI. Officer Reports
   Report of the President
   -Statement about the threat has been published
   -Contacted the UIC Police to come to a meeting to explain concerns of a possible shooting and their response
   -Advocate for Mental Health in Campus
   -Working on a meeting about mental health, 3pm on Thursday Argo tea about student concerns
   -Application extended to Friday October 18
   -E-board members should have office keys by the end of this week
   -Cabinet retreat Sunday 9am

   Report of the Vice-President
   -Has keys so she will be able to be in the office hours Friday 2-5pm
   -The Independent newspaper has launched a twitter account and is in the process of writing articles
   -Will present a resolution for its funding in today’s meeting
   -Invites students to reach out if they have any concerns or questions

   Report of the Treasurer
   -Have communicated with different organization how their budget works and will implement ideas once the committee is ready

   Report of the Speaker
   -Regarding the new member retreat the speaker will reserve a room this week and it was discussed in the cabinet meeting.
   -Regarding the unpaid internship project, the speaker will meet with Career Services to discuss simplicity and separate those unpaid and paid opportunities.
Minutes Meeting October 14th
Meeting #4

- Cabinet report template will be similar to the speaker’s report and the template is attach
- Monday office hours will be replace Wednesday 1:00-2:00pm

Report of the Chief of Staff
- Office hours
- Not got reports to chief os staff, please send by tonight

Report of the Diversity and Inclusion Committee Chair
- Upcoming meeting with Tonya Cabrera and retouching bases with Vice Provost Nick Varelas, to discuss retention rate of black students

Report of the Legislative Affairs Committee Chair
- Meeting with leadership engagement
  Tuesdays and Thursdays

Report of the Public Relations Committee Chair
- Please to work with new students
- Main objective is to promote USG
- Use Instagram and Facebook
- Buy some merchandise
- Has edited pictures and will post this week
- If interest in the deputy position email her but she will wait to the committee to be ready

Report of the Student Life Committee Chair
- Focus on creating strong communities in campus
- Expanding the knowledge of student resources
- Will discuss soon with the library about a second microwave and the cleaning supplies

VII. Applicant Presentations

Deepee Dhillan

Representative Pu
  How balance your time?
  Learned in High school how to separate time and priorities

Representative Stancheva
  Initiatives?
  Eco-friendly policies to reduce waste

President Bradley
  Organizations in campus
  Honors College Advisory board
Minutes Meeting October 14th
Meeting #4

Chief of Staff
- How reduce waste
- Compost in residence halls

Dahlya El-adawe
President Bradley
- Initiatives in campus?
- Would like to participate in the retention of Black Students project with the diversity committee
- Freshman connections to resources in campus

Anna-Maria Astar
Representative Stancheva
- Initiatives?
- Food being too spicy in the cafeteria

President Bradley
- What are your strong characteristics?
  - Social
  - Open-minded

Representative Guerrero
- Any other organization in campus?
  - Not for the moment
  - Probably next semester

Tresurer Choi
- What are some goals you want to achieve at usg in financial terms
  - Detailed oriented so would be attentive with the forms

Representative Stancheva
- Class standing
  - Freshman

Anshu Nidamanuri
Representative Stancheva
- What steps would you take to achieve your goals about mental health in campus
  - Research the counseling center and its okay not to be okay
Tresurer Choi
- Some things you have learned in use and want to improve
  - Learn about event planning
Minutes Meeting October 14th
Meeting #4

Sarika de Bruyn
Representative Stancheva
   How would you fund the period movement Org that would fund the movement until the government does

Representative Pu
   Class standing
   Senior

President Bradley
   Policy knowledge?
   Roosevelt institute and policy experience regarding the implementation of organic tampons as an alternative to reduce plastic waste

Aitanna (Presente last minute)
President Bradley
   Any advocacy experience
   As a freshman not on campus experience but will take the chance to speak for others
Representative Stancheva
   Class standing
   Freshman

VIII. Old Business
Resolution 2019-F1-902
Amendment to the Bylaws- Vacancies
Representative Stancheva considers the application should not include signatures or resume
President Bradley considers the signatures represent the approval of the student body and the resume is needed.
Representative Stancheva suggest a new application for freshman and considered that the application should be reviewed by speaker, vice and president
Chief of staff argues the resume and the signatures are essential for a tangible platform
Representative Stancheva considers the resume not inclusive
Speaker of the House remarks the importance f the spring elections
The cabinet agrees in the need for a competent body
The house agrees 2/3 speaker, president and vice president should agree with the application template
President Bradley motions to amend the resolution subsection b to implement the link to resources in campus that help students complete their resume
   Voted
   Approved
Minutes Meeting October 14th
Meeting #4

Representative Stancheva motions amendment in which applicant should submit appropriate paper work to the offices and should be distribute to voting members
President Bradley motion to amendment to include 75 signatures are included and a resume as far as recent as freshman year of High School
Amendments pass
President Bradley motions to end discussion
Representative Stancheva seconds
Voting
Passed

IX.New Business
Resolution 2019-F1-800
Independent Newspaper
President moves to accelerate voting as executive order
Voted
Passed

X. Public Comment
President will present a resolution next week to formalize the public comment
Length of the term is either one or two years
Threat relating academic punishments

XI. Items for Discussion
President reminds the committee chair to send report to chief of staff

XII. Announcements
None

XIII. Elections
Representative Guerrero as secretary
Oral vote
Voting
Passed

XIV. Adjournment 8:10pm
Speaker Report Meeting 5

Last meeting: N/A
Next meeting: N/A

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Interim Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jocelyn Bravo</td>
<td>Daisy Stancheva</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Project Leader</th>
<th>Action(s) Taken</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Member Orientation</td>
<td>Jocelyn Bravo</td>
<td>• Sent room request to Steve on Friday</td>
<td>In Progress</td>
</tr>
<tr>
<td>Unpaid Internships Project</td>
<td>Jocelyn Bravo</td>
<td>• Will be meeting with Career Services to discuss Simplicity</td>
<td>In Progress</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Working on making it more user friendly – paid vs. unpaid, stipend vs. wage</td>
<td></td>
</tr>
<tr>
<td>Box Reorganization</td>
<td>Jocelyn Bravo</td>
<td>• Created office folders for Cabinet members</td>
<td>Completed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Worked with Aliemah on creating templates for docs</td>
<td></td>
</tr>
</tbody>
</table>

Comments for the Cabinet/Advisors/Representatives:
- Office Hours: Mondays at 2:00-3:00pm and 5:00-6:00pm

Questions for the Cabinet/Advisors/Representatives:
- N/A
**University of Illinois at Chicago - Meetings and Conferences - Facilities Request Form**

**Student Center East**
312.413.5040

**Student Services Building**
312.413.5040

**Student Center West**
312.413.5225

**Requesting Organization:** Office of the Dean of Students

**Address:** 1200 W. Harrison St. MC 318
**City:** Chicago  
**State:** IL  
**ZIP:** 60607

**Organization Type:**  
- Campus Department  
- Outside Organization  
- Non-for-profit  
- Other:  

**Primary Contact:** Crystal Jaimes  
**Phone:** 312-996-4857  
**E-mail:** cjaime3@uic.edu  
**Title:** Business/Admin Associate

**Secondary Contact:** Jocelyn Bravo  
**Phone:** 773-484-7643  
**E-mail:** jbravo7@uic.edu  
**Title:** USG Speaker of the House

---

**Note:** Separate Events must be listed on separate forms. If there are more than three of the same event please use additional forms.

<table>
<thead>
<tr>
<th>Date</th>
<th>Reservation Begins</th>
<th>Event Begins</th>
<th>Event Ends</th>
<th>Reservation Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/19</td>
<td>8:00 am</td>
<td>9:00 am</td>
<td>4:00 pm</td>
<td>5:00 pm</td>
</tr>
</tbody>
</table>

**Estimated Attendance: 45**  
**Building/Room requested: SCE Room 305**

**Date:** _____________  
**Reservation Begins:**  
- 8:00 am  
**Event Begins:**  
- 9:00 am  
**Event Ends:**  
- 4:00 pm  
**Reservation Ends:**  
- 5:00 pm

**Building/Room requested:** SCE Room 305

---

**Set-Up Type:**  
- **Auditorium**  
- **Classroom**  
- **Box**  
- **Rounds**  
- **Banquets**

**Equipment:** Enter quantity in box

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Equipment</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Podium</td>
</tr>
<tr>
<td>1</td>
<td>Microphone</td>
</tr>
<tr>
<td>2</td>
<td>Head Table</td>
</tr>
</tbody>
</table>

**Catering:**
- Subject to availability and must be requested two weeks in advance.
- All food and beverages served in our facilities must be ordered through UIC Catering. Go to [uic.catertrax.com](http://uic.catertrax.com) or contact a catering representative at 312.413.5626.

---

**Event Details:** Be as specific as possible

- Will this event utilize an agenda?  
- List below or attach copy
- Will there be any guest speakers or VIPs?  
- Attach list or enter below
- Will there be any non-UIC attendees?  
- Quantity:_____%
- Will fees or other funds be collected?  
- Attached or enter below

---

**Historical Info:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/19</td>
<td></td>
<td>SCE Room 305</td>
<td>The purpose of this orientation is to bring current and new USG members to learn more about the organization.</td>
</tr>
</tbody>
</table>

---

**Electronic Initial:** CJ

---

**For assistance during your event call:**  
312.965.1708  
(SCE ONLY)

---

**CJ**

---

**Student Center East**
750 S Halsted St.
Chicago, IL 60607

**Student Services Building**
1200 W. Harrison St.
Chicago, IL 60607

**Student Center West**
828 S Wolcott Ave
Chicago, IL 60612
REGULATIONS APPLICABLE TO USE OF FACILITIES

The following regulations are applicable to all organizations using UIC facilities. Organizations that are granted permission to use University facilities will be expected to comply with all applicable University rules and regulations and city, state and federal laws. These rules and regulations shall include the following:

1) Organizations shall pay all usual and customary charges established by the University for the use of the facilities and of equipment and service related thereto. Regardless of whether they are the subject to payment of a basic rental fee, all organizations will be assessed charges for extra services, such as set-ups, additional furniture or transportation, and will be assessed charges for identifiable increment to the University’s operations and maintenance expenses brought about by the use of facilities. The University reserves the right to require advance payment of all or a portion of a charge associated with a reservation request.

2) The organization, its officers, and an individual applying to reserve space on behalf of the organization are responsible for the condition of the facilities used and the use to which they are put during the time reserved. The organization and such persons shall be responsible for all damage to or misappropriation by any guests, invitees or non-member attendees, and shall reimburse the University for any such damage or loss. No organization other than the reserving organization may use the facilities reserved.

3) The organization using University facilities shall be responsible for exercising due care and reasonable control to ensure the safety and protection of persons and property at the event, and it shall cooperate with and comply with University efforts to ensure the same. This shall include reasonable efforts to ensure compliance with University rules and regulations pertaining to such safety and protection by all persons in attendance at the event. The organization may be charged for the cost of necessary extra police or other security personnel retained by the University. The number of such personnel shall be determined by the University on the basis of the nature of the proposed event, the number anticipated to be in attendance and the past experience of the University with respect to similar events.

4) If the Chancellor or his/her designee determines that for any reason adequate safety or protection of person or property at the event cannot be ensured through reasonable security and other precautions, he/she may deny, withdraw, or further qualify permission for the use of facilities at any time.

5) Scheduling of University events must take precedence over all reservations. The University also reserves the right to cancel this reservation if it conflicts in any way with the policies or regulations of the University regarding meetings on the campus or if it violates any federal, state, or local law. As stated in the General Rules Regarding University Organization and Procedure, the right is reserved to change this reservation to other rooms with the understanding that, if possible, comparable facilities will be provided when change is necessary.

6) SAFETY REGULATIONS: In the interest of personal safety of guests of the University, students, and staff, all reservations for University facilities are approved on the assumption that the facility will be not be used in excess of the normal seating capacity and will be used as it is normally equipped. It is further agreed that the posted safety and fire prevention regulations will be followed.

7) FOOD AND BEVERAGE SERVICE: The serving and preparation of food and beverage in Student Center East, Student Center West and Student Services Building space other than by UIC Catering is prohibited. All food or refreshments must be catered through the catering manager. No other food may be brought into any building without the approval of the Office of Meetings and Conferences.

8) SIGNS: All signs, whether directional or informational, must be posted in locations approved by the Office Meetings and Conferences.

9) ALTERATIONS TO FACILITIES: Any change in the facility must be approved by the Office of Meetings and Conferences. Such changes will include, but will not be limited to, the removal, relocation, or addition of equipment, furniture, decorations, or stage properties. Alterations of existing facilities may result in service charges to the organization using the premises. Requests for such changes will be honored only with the stipulation that organizations will assume necessary costs. Any unauthorized adjustments in the facility will be corrected by the University at the expense of the organization. Special equipment will be provided with the stipulation that necessary charges will be assumed by organization.

10) DECORATIONS: a) All combustible decorative material including curtains, scenery, and acoustical material, with the exception of floor covering, will be flame-proofed. Material will be considered flame-proofed if they do not ignite when subjected to the flame produced by burning an ordinary wooden match. b) Open flames, such as candles or torches, may not be used unless written approval is first obtained from the Office of Meetings and Conferences. If approval is granted, candles used on tables shall be firmly supported in candlesticks and placed well away from combustible materials. It is not permissible to carry lighted candles.

11) SMOKING REGULATIONS: UIC is a smoke free campus. Use of tobacco products are strictly prohibited anywhere on university premises.

12) EXITS: All aisles leading to exit doors must be kept clear and unobstructed. During the period of use, no required exit door may be fastened so that the door cannot be opened readily from the inside. Required exit ways serving the room shall be adequately lighted at all times during which the room is occupied. No part of an exit way will be used in such a way as to obstruct its use as an exit or to present a fire hazard. Musical instruments, cases, trunks, props shall not be stored in an exit way or passageway.

13) EVACUATION: Where evacuation plans have been developed and approved for public functions, the group or organization hereby agreed to pay all expenses associated with the implementation of such plans including hiring, training and the assignment of ushers.

14) LIABILITY, INSURANCE AND INDEMNIFICATION: The reserving organization, its officers, and members agree to indemnify and hold harmless the University of Illinois from any expense occasioned by any suit or claim as a result of any tort or contract to any person resulting from the organization’s use of UIC facilities and agrees to furnish the University with insurance protection, if any, required by the University as a condition of said usage.
Hi everyone! I hope your week is starting off well. I wasn’t here to give my report last week because I had to take an exam and I wanted to tell you all in person that I am very happy to be the new Legislative Affairs Committee chair and to thank everyone.

I had a meeting with Spencer Long about hosting voter registration booths and we discussed the best ways to promote voting. He also added me to the Civic Engagement Core Group so I plan to attend those meetings on the first Tuesday of every month.

On Thursday I joined Aliemah and Taylor in a meeting with Chief Booker of UICPD and it went well.

My office hours are Tuesdays and Thursdays 12:30 PM - 1:00 PM, but I will not be able to attend my office hours on Tuesday next week so I am moving it to Wednesday from 1:00 PM - 2:00 PM

If anyone is interested in joining the LAC, please email my personal email: amoham57@uic.edu. Thank you.
Marian Udoetuk  
Chair of Student Life Committee  
Meeting #5 Report

Hello everyone, I have a few updates. I have been in contact with the library and am still waiting for the details regarding the second microwave and cleaning supplies. I am also currently planning a safety and wellness event. If anyone would like to help, please email me for details.

My office hours are Wednesday’s at 2:30-4:30  
My Committee meetings are 3:30-4:30

If anyone is interested in joining my committee, please email me at usgstudentlife@uic.edu.
Resolution 2019-F5-904

Public Comment section of weekly agenda

The Undergraduate Student Government
Legislative Body
First Reading: Month, Day, Year
Second Reading/Voting: Month, Day, Year

Chief Sponsor(s): President Aliemah Bradley

Co-Sponsor(s):

WHEREAS, the Undergraduate Student Government is the official repressive body of the Undergraduate Student body at the University of Illinois at Chicago. And it is crucial to this body’s ability to successfully serve students to hear directly from students.

LET IT BE RESOLVED, that USG will add public comment back to the beginning of the agenda from this meeting forward.

LET IT FURTHER BE RESOLVED, that for the purpose of governing the public comment section of the agenda a Subsection A be added to the bylaws Article 3 Section 2: Meetings:

ARTICLE 3: MEETINGS

SECTION:

I. All meetings shall be maintained by the Speaker of the House.
   a. In the event that the Speaker of the House will be absent, an Interim Speaker will be designated by the Speaker or President.

II. Robert’s Rules of Order shall govern the meetings.
   a. There shall be a section at the begging of each General Body meeting dedicated to public comment. The facilitation of the public comments section should function as follows:
      i. All people looking to participate in public comment shall sign-up with the secretary no later than 5 minutes before the meeting is to be called to order.
      ii. All levels of enrolled students, current faculty and current staff are eligible to participate in public comment. Any community member (non UIC affiliated people) must be invited as guest speakers.
There shall be 4 slots for public comment. Each slot should be 2 minutes. One person can speak per slot, and the slots should be given on a first come first serve basis.

The secretary shall collect the name, preferred pronouns, email, organization affiliation (if applicable) and UIC affiliation of each person who will speak in the meeting minutes. If the person has materials, they would like to share with the body, they should be collected by the secretary and given out during said persons slot. The materials should be included in the record of the meeting (meeting minutes).

Speakers shall not be required to have a written copy of their remarks. But the secretary shall keep a record in the meeting minutes at minimum the topic of the remarks. If the speaker does have a written copy of their testimony it is to be entered into the record of the meeting.

Public comment shall not be a time for discussion and debate. The body may answer pressing questions posed by the speaker, but it should remain minimal. Members can use other appropriate times designated in the agenda for response and comment on the testimony given.