University of Illinois at Chicago
Undergraduate Student Government
Fall 2019 – October 7th – Meeting III
Voting Members: 10
Quorum: 5

Advisor(s): Dean DuJuan Smith
            Dean Annette Wright

Executive:
Student Trustee: Susan E. Panek
President: Aliemah Bradley
Vice-President: Taylor Holmes
Treasurer: Steve Choi
Chief of Staff: TBD
Graphics Designer: TBD
Webmaster: TBD

Legislative:
Speaker: Jocelyn Bravo
Secretary: TBD
House: Ajitesh Bansal, Darian Joe MacH, Misty Villagomez
        Ariej Mohamed, Kimi Pu, Nada Marei
        Daisy Stancheva, Marian Udoetuk
        Daniela Guerrero, Mark Anderson-Marion

I. Call to Order
II. Roll Call
III. Reading and Approval of the Minutes
IV. Reading and Approval of the Agenda
V. Guest Speaker(s)
   a. Maciel Ortega – Student Newspaper
VI. Ex Officio Reports (3 min)
   a. Report of the Advisor
   b. Report of the Student Trustee
VII. Officer Reports (3 min)
   a. Report of the President
   b. Report of the Vice-President
   c. Report of the Treasurer
   d. Report of the Speaker
VIII. Elections
IX. Nominations
X. Old Business
   a. Resolution 2019-F1-601
   b. Resolution 2019-F1-602
   c. Resolution 2019-F1-900
   d. Resolution 2019-F1-901
   e. Resolution 2019-F1-902
XI. Items for Discussion
XII. Announcements
XIII. Adjournment
Observers:
- Sarika Debruwn
- Destine Girgsby

University of Illinois at Chicago
Undergraduate Student Government
Fall 2019- Meeting II

Call to Order at 6:13 p.m.
Roll Call:
- Ajitesh Bansal - P
- Ariej Mohammed - P
- Daisy Stancheva - P
- Daniela Guerrero - P
- Darian Mach - A
- Kimi Pu - P
- Mark Anderson-Mariom - A
- Marian Udoetuk - P
- Misty Villagomez - P
- Nada Marei - P

Reading and Approval of the Agenda
Motion to Approve Rep. Stancheva
Seconded by Rep. Mohammed

Ex Officio Reports
a. Report of the Advisor - Interim Dean Wright
b. Report of the Student Trustee

Officer Reports
a. Report of the President – We hosted IBHE at UIC. The website is now in our possession and properly updated. Application deadline extended to Friday, October 11. Meet with appointed committee chairs about aligned goals. We will discuss the budget model today. Want to empower student representatives. Noted areas of interest that we will be working on.

b. Report of the Vice President - Written report in VP box folder.

c. Report of the Treasurer - Presenting two resolutions this year; regarding budget and funding models. Planning on working on funding of student organizations and funding. Office Hours are Friday from 9 to 11 a.m.

d. Report of the Speaker - Work on building the sense of community within the body. New Member Retreat is upcoming and will be planned with E-Board. Please email to the official speaker email. Will be creating webinars to explain certain aspects of being a representative.

New Business
a. 2019-F1-601- Read by Treasurer Steve Choi; explained attached PowerPoint

b. 2019-F1-602- Read by Treasurer Steve Choi;
President motioned to amend the resolution from “LET IT BE FURTHER RESOLVED, amend E in Section I “Stipends will be set according the budget” to “LET IT BE FURTHER RESOLVED, amend E in Section I “Stipends will be set according to the budget inflation”
Seconded by Rep. Stancheva

c. 2019-S1-900- Read by President Bradley; explained attached PowerPoint
President motioned to amend the resolution from “Resolution 2019-S1-900” to “Resolution 2019-F1-900”
Properly seconded

d. 2019-F1-901 (listed as S1-902)- Read by President Bradley
President motioned to amend the resolution from “Resolution 2019-S1-902” to “Resolution 2019-F1-902”
Seconded by Rep. Pu
President motioned to amend the resolution from “Resolution 2019-F1-902” to “Resolution 2019-F1-901”
Seconded by Rep. Guerrero
President motioned to amend the resolution from “32 vacancies” to “35 vacancies”
Seconded by Rep. Guerrero

e. 2019-S1-902 (listed as F1-903) - President motioned to amend the resolution from “Resolution 2019-S1-903” to “Resolution 2019-F1-901”
Seconded by Rep. Udoetuk
President motioned to amend the resolution from “32 vacancies” to “35 vacancies”
Seconded by Rep. Villagomez
President motioned to amend the resolution “Maintaining ‘good academic standing’ as evaluated by the university and their respective college(s)” to “Maintaining ‘good academic standing’ as evaluated by university wide policy”
Seconded by Mohammed

Nominations/Presentations
a. President nominated by Chief of Staff as Ivan Cazarin
b. Presentation by Ivan Cazarin for Chief of Staff
c. Presentation by Jocelyn Aranda-Ortiz for Chair of the Diversity and Inclusion Committee
d. Presentation of Nada Marei for Chair of the Public Relations Committee
e. Presentation of Ariej Mohamed for Chair of the Legislative Affairs Committee
f. Presentation of Marian Udoetuk for Chair of the Student Life Committee

Ceremonial Inductions

Items for Discussion

Announcements

Adjournment at 8:16 p.m.
Resolution 2019-F1-601

Undergraduate Student Government 2019-2020 Budget

The Undergraduate Student Government
Legislative Body
First Reading: September, 23, 2019
Second Reading/Voting: September, 30, 2019

Chief Sponsor(s): Treasurer Sung Hoon Choi

Co-Sponsor(s): President Aliemah Bradley

WHEREAS, the attached is the budget allocation for The Undergraduate Student Government at The University of Illinois at Chicago for the 2019-2020.

LET IT BE RESOLVED, that this will be the budget for The Undergraduate Student Government for the school year of 2019-2020.

________________________________________
President,
Aliemah Bradley

________________________________________
Speaker of the House,
Jocelyn Bravo
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>General Fee</td>
<td>15388</td>
</tr>
<tr>
<td>Auxiliary Administrative Charge (3313.41)</td>
<td>3688</td>
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<tr>
<td>Telecom</td>
<td>1200</td>
</tr>
<tr>
<td>DOS Student Worker</td>
<td>8000</td>
</tr>
<tr>
<td>Student Worker (Graphic &amp; Web)</td>
<td>2500</td>
</tr>
<tr>
<td>Discretionary Fund**</td>
<td>50450</td>
</tr>
<tr>
<td>House Grant</td>
<td>15000</td>
</tr>
<tr>
<td>Service Awards</td>
<td>24800</td>
</tr>
<tr>
<td>President</td>
<td>3600</td>
</tr>
<tr>
<td>Vice President</td>
<td>3200</td>
</tr>
<tr>
<td>Treasurer</td>
<td>3000</td>
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<td>Chief of Staff</td>
<td>2200</td>
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<tr>
<td>Directors</td>
<td>8800</td>
</tr>
<tr>
<td>Speaker</td>
<td>2800</td>
</tr>
<tr>
<td>Secretary</td>
<td>1200</td>
</tr>
<tr>
<td>Sustainability Fund*</td>
<td>14527</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>120165</td>
</tr>
</tbody>
</table>

*All remaining fee will be allocated to sustainability fund.

**Sustainability Fund will be allocated into discretionary fund in use.
**General Fee:** 15212.22

- Mandatory fees to sustain the operation of Undergraduate Student Government.
- Includes: Auxiliary Administrative Charge, Telecom, DOS student worker, and student worker (Graphic & Web)
- Approved RFF required.

**Discretionary Fund:** 50450 + Sustainability Fund

- General allocation of the USG events.
- The events are subject to change in consideration of the President and the Treasurer.
- Approved RFF required.

<table>
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<tr>
<th>Expense</th>
<th>Amount</th>
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<tr>
<td>Election</td>
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<td>Retreat</td>
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<td>Meetings</td>
<td>5000</td>
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<td>Lobby Day</td>
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<tr>
<td>Holiday</td>
<td>2200</td>
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<td>Conference</td>
<td>13000</td>
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<td>Promotional Items</td>
<td>10000</td>
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<td>Office Supply</td>
<td>1000</td>
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<tr>
<td>Gala</td>
<td>13000</td>
</tr>
<tr>
<td>Newspaper</td>
<td>750</td>
</tr>
</tbody>
</table>

**House Grant:** 15000

- Any USG member can apply for House Special Project Grant in the financial need of their project.
- All businesses will go through the Treasury Committee which Treasury Committee will present the advice of the business in a general body meeting.
- Approval of the House and Approved RFF Required.

**Service Awards:** 24800

- Service Awards includes President, Vice President, Treasurer, Chief of Staff, Directors, Speaker, Secretary.
- Approval of the House and Approved RFF required.

**Sustainability Fund:** 10000+a

- All remaining fees will be allocated to the sustainability fund.
- Sustainability Fund will be allocated into discretionary fund in use.
Resolution 2019-F1-602

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Bylaws Amendment Compensation.

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The Undergraduate Student Government
Legislative Body
First Reading: September, 23, 2019
Second Reading/Voting: September, 30, 2019

Chief Sponsor(s): Treasurer, Sung Hoon Choi

Co-Sponsor(s): President, Aliemah Bradley

WHEREAS, the Article 11: Stipends for USG Members in the bylaws include fixed amount of the stipend, yet the stipend may vary depending on the proportion of the budget and the ability of the positions.

LET IT BE RESOLVED, omit Section II and III the UIC Undergraduate Student Government’s bylaw Article 11 Section

LET IT BE FURTHER RESOLVED, amend E in Section I “Stipends will be set according the budget”

_________________________________  ______________________________________
President,  Speaker of the House,
Aliemah Bradley  Jocelyn Bravo
Resolution 2019-S1-900

New Student Government Funding Allocation Model

The Undergraduate Student Government
Legislative Body
First Reading: September 23rd, 2019
Second Reading/Voting: September 30th, 2019

Chief Sponsor(s): President, Aliemah Bradley
Co-Sponsor(s): Treasurer, Steve Choi and Vice President, Taylor Holmes

WHEREAS, the new proposed student organization funding method will be in the likeliness of a philanthropic organization that provides grants. We as a representative body of all undergraduate students have a duty to serve our constituents through designing and supporting beneficial initiatives. By opening a request for proposals for grants, the Undergraduate Student Government can progress its mission to uplift the student body.

WHEREAS, this new funding mechanism will be the responsibility of the Treasurer and their committee. The treasurer's committee will proof applications, take up formal inquiries and be the formal liaison between the organization seeking the funding and the Undergraduate Student Government (unless otherwise indicated). The grant allocation process includes the formal application, that can be found on the website, a formal meeting with a representative of the Treasurer's committee, a discussion, and vote on the House floor and then allocation of the funds from the Dean of Students - USG account.

WHEREAS, this process mirrors the process of grant-giving foundations, in having multiple grants that are available to any organization via an application. In essence, student representatives serve as program officers, by being charged with identifying potential programs and organizations that could benefit from the funding. This ensures the progression of the mission of the Undergraduate Student Government in connecting with student organizations on campus and providing programming that is beneficial to undergraduate students.

WHEREAS, student organizations that are registered on campus with the Center for Student Involvement are eligible for the Undergraduate Student Government Grants. The grants provided to the registered student organizations must directly involve or impact the University of Illinois at Chicago undergraduate students. This includes, but is not limited to, student trips for professional and organizational development, student programming on campus that advances the mission of the student government and community engagements that improves the relationship and perception of UIC with the broader Chicago community.
WHEREAS, the Undergraduate Student Government Grants will be given out monthly. The deadline for all student organization applications will be the begin of the second meeting of every month. Applications for specific programming must be submitted at least 15 business days before the funding is needed (Ex: If the program is on October 25, 2019, the application should be submitted by September 27, 2019.). This ensures that the application can be properly processed by the treasurer's committee. The applicant should be updated weekly on the status of their application (being received, approved for house discussion, notification of grant being placed on agenda and voting decisions). The treasury committee will make formal written recommendations to the body on the applications when introducing said resolution, and during debate, a member of the treasury committee can speak to the deliberation of the committee.

WHEREAS, unless other recommendations are made by the subcommittee, this same model will be applied to all funding being requested from representatives in the legislative body. When a member requests funding with a piece of legislation, the request will be considered a house special project grant. The house special projects grant, unlike the other grants, will not have a set cap on the dollar amount. The legislation with corresponding RFF will be considered the application, and the funding request is to be considered at the treasury meeting of the week it is introduced. If the body has anticipated expenditures, they should strive to pass a budget with those expenditures as well-defined line items; then

LET IT BE RESOLVED, that the following grants will be pools of money from which student organizations and representatives from the body can access USG funds. The grants will be defined as follows:

Service Grant -- $1,500 cap, must meet monthly deadline
- For community engagement projects
- The Service Grant provides funding for community service, engagement, and impact projects and initiatives. Projects must directly involve or impact the University of Illinois at Chicago undergraduate students. The service grant is reserved for programming that is aligned with the goals of USG and is recommended to be an off-campus event or activity.
- To obtain this funding, the student organization applying must be able to identify what members of the greater UIC community will be affected and how you will measure the success of this event or activity.

Travel and professional development Grant -- $2,000 cap, must meet monthly deadline
- The travel and professional development grant will allocate money for travel to conferences and competitions. This travel must be aligned with the mission of USG and follow all university policies.

House special project grant -- No cap, no deadline
- Must be sponsored by a member of the house of representatives
- The student representatives must find interest in the proposed programming and compatibility with the mission of the Undergraduate Student Government. Until otherwise legislated, Student representatives will present legislation and completed RFF applications to the body for consideration.
- A subcommittee of all committee chairs, plus the speaker of the house and treasurer will review the possibility of this stream of funding, with their recommendation to be piloted in the Spring semester. The committee shall draft the policy that will govern the request and allocation of funds to representatives of the body.
  - The recommended model: would include both a legislative and application-based funding request. As some internal spending can need a quick turnaround, there should be a well-defined application process for these types of requests. All other major requests should be attached to a piece of legislation and use a process mirroring to the one used in the interim.

LET IT FURTHER BE RESOLVED, that these definitions, deadlines and an application will be on the USG website for access and transparency. The treasury committee will create a formal funding allocation protocol that includes: a non-discrimination clause, all eligibility requirements, general application requirements, criteria for funding dictions, obligation of recipients and funding appeals processes before allocating to any student clubs this year. This protocol will also be posted on the website for clarity and transparency.
New Proposed Funding Model

Undergraduate Student Government
2019-20
The Purpose

To streamline the allocation of funds to both Student Organizations and Representatives in the body.

We believe the new process will create transparency and efficiency.
The Process

For Student Organizations

- The Org will complete an online application by the second meeting of the month
- At the treasury committee meeting for that week, the committee will review all applications and create a resolution and recommendation for those they approve (the approval guidelines will be shared with all members of the body).
- The resolution will be discussed, debated, and voted on

For House Members (through fall 2019)

- A member will write and introduce a resolution detailing why and what they are asking for with an RFF attached (unsigned). During discussion of the resolution, the member can answer questions.
- At the treasury meeting for that week the committee will discuss and create a recommendation.
- The resolution will be debated and voted on in the next meeting.
Subcommittee on House Special Projects Grant

I will be appointing a special subcommittee on the policies and processes of the house special projects grant.

The committee will consist of: The Speaker of the House, The Treasure, and all Committee Chairs. Their recommendation, if approved, will go into effect Spring 20.

Their Objectives:

- To identify the most efficient and transparent way to allocate funding to members for the body
- To then write the policy that will govern those request
The Application

https://docs.google.com/forms/d/e/1FAIpQLSfauFKZzpR8d2y0uHsZOF22kdzWLcD7PPZ6f3uudcMMI23mBQ/viewform
Questions?
Resolution 2019-S1-902

Amendment to the Bylaws
Re: Vacancies

The Undergraduate Student Government
Legislative Body
First Reading: September 23rd, 2019
Second Reading/Voting: September 30th, 2019

Chief Sponsor(s): President, Aliemah Bradley and Vice President, Taylor Holmes

Co-Sponsor(s):

WHEREAS, the Bylaws do not have a clear explanation of how to fill vacancies; and

WHEREAS, for the 2019-20 school year there are 32 vacancies; then

LET IT BE RESOLVED, that Article 7, Section 1 of the Bylaws be amended to say:

ARTICLE 7: VACANCIES
SECTION:
I. The USG shall attempt to fill any vacancies by a special election for that purpose, except when less than four weeks remain in the term of the position or when this constitution provides otherwise.
   a. A vacancy of seats in the legislative body shall occur when a position remains unfilled after an election in which that position was eligible to be filled or the member resigned or is impeached. There are 45 possible members of the Legislative Body.
      1. Vacated positions must be advertised to the student community for no less than ten school days.
      2. Word of vacated positions must be posted on all official USG social media accounts and the official USG website.
   b. Vacancies of elected positions shall be filled through Internal Elections. Internal Elections shall proceed as follows:
      1. Applicants shall submit appropriate paperwork indicating interest to the offices of the Vice President and the Speaker of the House. This paperwork shall be created and circulated to all voting members by the President before voting.
      2. Applicants shall appear before the House of Representatives at a General Body meeting at which time the House shall have the opportunity to question applicants.
3. Internal elections shall be held at the next meeting in a committee of the whole.
4. All voting members of the body shall have the right to vote.
5. A majority shall be the threshold for election
6. Members may abstain from voting
7. Upon announcement of the election results, the winner(s) shall begin their term of service immediately. Winners are to take their seat with the body for the remainder of the meeting for which they are voted in to start their term.
Resolution 2019-S1-903

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Constitutional Amendment
Re: Membership

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The Undergraduate Student Government
Legislative Body
September 22nd, 2019
Second Reading/Voting: September 30th, 2019

Chief Sponsor(s): President, Aliemah Bradley and Vice President, Taylor Holmes

Co-Sponsor(s):

WHEREAS, in the current constitution there is a lack of clarity and explanation around membership and elections.

WHEREAS, for the 2019-20 school year there are 32 vacant seats.

LET IT BE RESOLVED, that Article II Subsection 2.01 of the USG Constitution be amended to say the following:

2.01 MEMBERSHIP

A. All enrolled (part and full time) degree-seeking Undergraduate students of UIC are eligible for membership in USG.
B. Membership qualifications to hold any position include:
   1. Enrollment every semester by the “last day to add classes” as defined by the University calendar.
   2. Maintaining “good academic standing” as evaluated by the university and their respective college(s).
C. No student shall hold more than one elected or appointed position named in the Constitution.
D. At all USG functions, members shall abide by University policies, local ordinances, and state and federal laws.
LET IT FURTHER BE RESOLVED, that Article II of the constitution is amended to have a subsection 2.02 that states the following:

2.02 ELECTIONS

A. The student electorate shall consist of all persons actively pursuing a degree at the University of Illinois at Chicago.
B. The Government designates the Elections Planning Committee (EPC) with the role of conducting fair and impartial Student Government elections.
C. Members of the student electorate are eligible to occupy any positions in the Student Government. All students seeking a position in the Government must satisfy the requirements put forth by the EPC, Dean of Students Office and the governing documents of this body.
D. For more information please visit the Dean of Students Office Student Government webpage at https://dos.uic.edu/about/student-govern/