



## **University of Illinois at Chicago Undergraduate Student Government: Standing Rules**

### **ARTICLE I – Oath of Office**

The President, Vice President, and all assembly members upon taking office shall take an oath on the last meeting of the spring semester. The oath shall be as follows: I do solemnly swear that I will support and defend the students of the University of Illinois at Chicago; that I will serve students faithfully and truthfully; and that I will uphold, protect, and preserve the Constitution and Standing Rules of the Undergraduate Student Government.

### **ARTICLE II– Committees**

#### **Section 1: Establishment**

There shall be the following Standing Committees of the Legislative Assembly. All resolutions or other matters related to subjects within the jurisdiction of those committees shall be referred to those committees before a debate or discussion in a meeting of the Legislative Assembly.

- a. The University Relations Committee (URC)
  1. Shall ensure that all necessary and reasonable services are provided to students and that existing services are maintained to the best of UIC's ability.
  2. Build and maintain relationships at all levels of the UIC administration, and across all campuses of the University of Illinois including the student government organizations for the betterment of the student body.
  3. Advocate for student and university issues on a local, state, and federal level
  4. Ensuring that the interest of undergraduate students are taken into due consideration in all investments and contracts pertaining to University Business.
  5. Work to provide student representation on all University related committees, task forces and groups, aimed at improving or creating new policy that affects undergraduate students.
- b. The Sustainability and Infrastructure Committee (SIC)
  1. Shall investigate and when possible, advise the University during any and all construction, capital improvement initiatives, and maintenance needs as affecting undergraduate students at UIC.
  2. Shall promote environmental sustainability in both the physical environment and in the habits and attitudes of the UIC community.
  3. Shall work towards the promotion and improvement of all technology infrastructure affecting undergraduate students at UIC.
  4. Shall work with the Vice President to maintain a conducive office environment by working with appropriate school officials to resolve infrastructure and technology issues.
- c. The Interpersonal Relations Committee (IRC)
  1. Shall ensure the equal representation of all undergraduate students at UIC regardless of race, sex, religion, ethnicity, sexual orientation, and/or socioeconomic background.

2. Shall promote the diversity of UIC through awareness programs, educational workshops, celebrations, forums, debates, and whatever other programming may be deemed necessary and appropriate to contribute to a sense of shared experience among all UIC students.
  3. Shall uphold UIC's Urban Mission to serve and maintain positive relationships with the surrounding communities and the city as a whole.
  4. Shall create events and programs that create educational opportunity, cultural diversity, and equal access for every member of the "UIC Community."
  5. Shall foster relations between the Undergraduate Student Government and student organizations.
- d. The Communications & Recruitment Committee (CRC)
1. Shall coordinate the promotion, publicity, and recruitment efforts.
  2. Shall serve as an internal reference and aide for the other primary committees' event planning and promotion.
  3. Shall maintain all external communications with students including. But not limited to, the newsletter, email list, website, and social media accounts.
  4. Shall contain only 3 assembly members, excluding the Committee Director
  5. Shall make a valiant effort with recruitment at any time that the assembly consists of less than 30 assembly members.
  6. Shall work closely with the Office of the Vice President in regards to all recruitment and communications initiatives.

There shall be the following Standing Committees of the Executive Board. All resolutions or other matters related to subjects within the jurisdiction of those committees shall be referred to those committees before a debate or discussion in a meeting of the Legislative Assembly:

- a. The Treasury Committee (TC)
- a. Shall review funding proposals and recommend to the Treasurer which clubs should be funded.
  - b. Shall create guidelines of which clubs should be funded subject to approval of the Legislative Assembly.
  - c. Shall manage the USG budget and be notified of all requests for USG funds not allocated to the President or Vice President's discretionary budget, and make recommendations if needed.
  - d. The Treasurer shall serve as the de-facto Committee Director for the Treasury Committee.

## **Section 2: Charter.**

All committees, regardless of method of establishment, shall be established by a committee charter which clearly states the:

- a. name, type, and method of establishment of the committee; and,

- b. mission and purpose of the committee to include goals and desired outcomes; and,
- c. powers of the committee in regards to authority and limitations of authority; and,
- d. composition of the committee in regards to directors, members, advisors, and any other additional roles and responsibilities; and,
- e. frequency of required meetings and method of reporting its actions; and,
- f. prerequisites for quorum and membership; and,
- g. term within which the committee shall function and the prerequisites for termination.

### **Section 3: Committee Directors**

The Director for any committee formed by rules or legislation shall be chosen by a method specifically determined within the committee charter. The Director for all Primary Committees shall be recommended by the President unless otherwise stated in the Standing Rules and be approved a majority vote of the Legislative Assembly. The Director for committees formed by executive order shall be appointed by the President.

The Directors for all committees established within the jurisdiction of the Legislative Assembly are to be elected by the Legislative Assembly. The Director of any primary committee has the power to create and dissolve sub-committees under that primary committee as long as the duties of the sub-committee fall under the scope of the primary committee. Official documentation must be provided to the Legislative Assembly after a sub-committee is created or dissolved. The primary committee Director also has the power to appoint the Director of that sub-committee. Members of any sub-committee must also serve on the primary committee under which the sub-committee was formed.

### **Section 4: Assistant Director**

All committees must have an Assistant Director. The Assistant Director shall be appointed by the Committee Director. The Assistant Director may function as Committee Director in regards to presiding over committee meetings, meeting prerequisites for quorum, and reporting to the Legislative Assembly or the President. In the event that a Committee Director resigns or is removed, the Assistant Director shall serve as Interim Committee Director until a new Committee Director is elected.

### **Section 5: Qualifications.**

Any undergraduate student at the University of Illinois at Chicago may serve as a member of any committee unless otherwise specified by the committee charter. No person shall serve as a committee member or Director who shall not be an undergraduate student at the University of Illinois at Chicago.

### **Section 6: Advisors.**

Any committee may have advisors in the form of Faculty/Staff from the various departments of the University of Illinois at Chicago. Advisors shall not serve as members of the committee, but may directly advise the Committee Director and members.

### **Section 7: Term of Office.**

Committee members and Directors shall serve on the committee to which they are assigned until the termination of that committee or until the seating of a new Legislative Assembly as specified in Article III, Section 8, unless they resign or are removed.

**Section 8: Resignation.**

Any committee member may voluntarily resign their membership. Resignations of committee membership by Legislative Assembly members must be submitted in writing and accepted by the Director of the committee. Resignations must be accepted or rejected in writing; resignations not rejected in writing within one week of receipt are assumed to be accepted. Resignations of committee membership rejected by the Committee Director may be accepted by the President, but only after being rejected by the Committee Director.

**Section 9: Removal.**

Committee Directors may be removed by a two-thirds vote of the Legislative Assembly. Members of a committee may be removed by the recommendation of the Committee Director and the approval of the Vice President.

**Section 10: Committee Meetings**

- a. Committee meetings may be called by the Director or by a majority of the members thereof, provided that notice of the time and place of the meetings is given to all members at least two days in advance.
- b. All committee meetings shall be open to the public unless otherwise specified in the Standing Rules or by the Committee Director after having received approval from the Assembly Speaker.
- c. Each Committee Director is responsible for establishing a schedule of meetings at the beginning of each semester. This schedule must be approved by the Speaker of the Assembly and any deviations from this schedule must also be approved by the Speaker of the Assembly.
- d. A Committee Director is required to record the attendance of all Committee members and report to the Speaker all unexcused absences.
- e. All committee Directors shall attend cabinet meetings held by the President and Vice President. These meetings shall be held twice monthly, and additional meetings may be called if deemed necessary by any member of the Executive Board. Failure to attend cabinet meetings without prior excusal will result in a strike from the Speaker of the Assembly.
- f. Every primary committee Director shall submit a report for every meeting of the Legislative Assembly. These reports shall be submitted to the Speaker of the Assembly no later than sixty hours prior to the next Legislative Assembly meeting.

**Section 11: Quorum.**

- a. The minimum prerequisite for a quorum for any committee shall be the Director and at least one other member of that committee.

**Section 12: Reports.**

- b. All committees established by rules and legislation shall be responsible for submitting reports to the Legislative Assembly and shall keep the Legislative Assembly informed of its

actions. All committees established by executive order shall report to the President. Any additional requirements for reports may be defined in the committee charter.

## **ARTICLE IV – Legislative Assembly**

### **Section 1: Powers and Responsibilities.**

The Legislative Assembly:

- a. shall exercise authority over all matters relating to the policy and operations of this organization; and,
- b. shall authorize, in advance, all expenditures made and contracts entered into by this organization, except as otherwise specified in the Standing Rules; and,
- c. shall periodically direct the President with regards to goals and programs deemed worthy of the Undergraduate Student Government's activities and attention; and,
- d. shall exercise fiscal and policy oversight authority over the Student for the Improvement of Teaching program (SIT), which must be conducted every semester (excepting the summer semester in the arrival of the Legislative Assembly) for the betterment of the student body,
- e. shall consist of no more than 30 members.

### **Section 2: Regular Meetings.**

By the second meeting of each semester, except the Summer semester, the Legislative Assembly shall, by a two-thirds vote of its members, adopt a calendar of regular meetings for that semester. There shall be no less than ten regular meetings per semester, with meetings spread as evenly throughout the semester as is practical; in the Summer semester, the President shall call at least three meetings.

A closed-door meeting referred to as an Executive Session may be motioned for by any member and voted on by two-thirds majority during a regular meeting. Executive Session is only open to members, staff and special invitees of the Undergraduate Student Government. Confidentiality is required to be upheld and respected by everyone who attends an Executive Session. If it is believed that you have broken confidentiality, then you may be subject to impeachment.

### **Section 3: Special Meetings.**

Special meetings may be called by the President or by one-half of the Legislative Assembly provided that notice of the time and place of such meetings be announced to all members at least two days in advance and provided further that the notice specifically delineates all matters of business to be conducted.

### **Section 4: Quorum.**

A Quorum at any Legislative Assembly meeting shall consist of at least one half of the voting members thereof. Voting members on leave of absence will not be counted towards the quorum requirement.

### **Section 5: Vacancies.**

In the event of a vacancy on the Legislative Assembly, the President, Vice President or any voting member of the Legislative Assembly may nominate any student qualified under Section 7 of the Article to fill such a vacancy, or such person may nominate his/herself. A student so nominated must have previously fulfilled the following criteria:

- a. collected no fewer than fifty undergraduate signatures and corresponding UIC email addresses.
- b. attended no fewer than two general assembly meetings.

- c. been in attendance and worked with a committee of their choosing for two weeks time.
- d. performed a minimum of two office hours per week for no fewer than two weeks.

Upon fulfilling the above criteria and receiving a two-thirds majority vote from the assembly, the nominee shall be seated as a voting member of the Legislative Assembly. The official decision will be emailed to the student within one week after the vote.

Prior to fulfilling the criteria, the prospective student must complete an Assembly Member application, then schedule an interview with the Vice President. After the interview, the Vice President will recommend to the prospective member, the most appropriate type of membership that should be pursued.

### **Section 6: Returning Members.**

Assembly Members that request a leave of absence can simply submit their intent to return to the Assembly. However, Assembly Members who resign or whose term has expired must go through the returning member's process. To be eligible for the returning member's process, the intent to return must be established within one semester after the term has expired or their resignation has gone into effect.

Returning members must meet with the Vice-President to establish your intent to return, attend a total of (6) office hours, 3 hours per week, two general assembly meetings, attend two committee meetings.

### **Section 7: Attendance Policy.**

Upon missing five regular USG meetings in a semester, members of the Legislative Assembly shall have abandoned their posts unless the Legislative Assembly determines, by two-thirds vote, that their absences were justified. The provisions of this section shall apply to all regular Legislative Assembly meetings including those held during summer semester.

### **Section 8: Leaves of Absence.**

Any member of the Legislative Assembly may request a leave of absence for a specified period of time, provided that the cumulative number of days of a member's leave of absence shall not exceed twenty-five percent of the total number of days of a member's term (as defined in Section 8 of this article). Meetings missed during leaves of absence shall not be counted toward the attendance requirements as specified in Section 10 of this Article. Members on leave of absence shall not be counted toward the quorum requirement specified in Section 5 of this Article. Leaves of absence shall become effective upon approval by majority vote of the Legislative Assembly.

## **ARTICLE V - Assembly Member Responsibilities**

### **Section 1: Assembly Strikes Policy**

Failure to maintain the minimum requirement of service as outlined below shall result in the issuance of a strike. The accumulation of three strikes in a semester shall result in a hearing before the assembly. At this hearing, the cause for the strikes shall be brought before the assembly and the member in question may speak

to the assembly. The assembly shall then vote upon the matter of the member's dismissal in a manner decided upon by the Speaker.

## **Section 2: Standing Committee Requirement**

All Assembly members must actively serve on at least one Standing Committee. Attendance at all Committee Meetings and participation in all Committee activities are required, unless excused by the Committee Director in advance. Failure to attend a required Committee activity shall result in a strike.

## **Section 3: Office Hours and Policies Requirement**

Assembly members must serve a minimum of three office hours per week during the regular school session. These hours must be spent working toward USG initiatives, which are subject to review by the Speaker of the Assembly. Failure to maintain three documented office hours for a given week shall result in a strike. The Vice President reserves the right to issue verbal and written warning to assembly members who do not follow office policies and procedures. Upon receipt of three written warnings, an assembly member will receive a strike.

## **Section 4: Attendance**

- a. Assembly members must attend all required meetings of the Legislative Assembly. All absences must be approved by the Assembly Speaker and/or Vice President one full business day prior to the Assembly meeting. Failure to attend without an accepted excuse shall result in a strike.
- b. An Assembly member may not miss or be excused for more than a quarter of their term, except as under a leave of absence.

## **Section 5: The Speaker of the Assembly**

- a. The Legislative Assembly shall elect the Speaker of the Assembly by a simple majority vote during the first meeting of the fall semester.
- b. The Speaker of the Assembly shall serve for one full academic year not to include the Summer Semester.
- c. The Speaker of the Assembly shall chair all meetings of the Legislative Assembly and prepare all meeting agendas and supplemental materials.
- d. The Speaker of the Assembly shall appoint an interim Speaker in the event of the Speaker's absence. An official appointment is to be made at a Legislative Assembly meeting. This appointee shall not be a member of the executive board. In the event that no one is appointed, then the Legislative Assembly is full within in its rights to elect an interim Speaker.
- e. The Speaker of the Assembly shall record attendance for all Assembly meetings and issue strikes to absentees.
- f. The Speaker of the Assembly shall maintain a log of all office hours through a means they deem adequate.
- g. The Speaker of the Assembly shall maintain the official record of all strikes against USG members. This record shall be posted and updated weekly in the USG office and on the USG website and shall be included in Speaker of the Assembly report during meetings of the Legislative Assembly.

- h. The Speaker of the Assembly shall have sole power to issue strikes with the exception that strikes may be issued to any Executive Board member only when found in violation of the office of which they serve by a majority vote of the Legislative Assembly.
- i. The Speaker of the Assembly shall act as the official spokesperson for the Legislative Assembly.
- j. The Speaker of the Assembly is required to attend all Legislative Assembly meetings unless excused by the President or Vice President.
- k. The Speaker shall be responsible for overseeing the duties of the Secretary and in accordance with this, the Speaker shall act as the primary contact for the official USG information.
- l. In the event that the Office of Speaker is vacant, the Legislative Assembly shall immediately elect a new Speaker.
- m. may vote in the event of a tie and may vote as long as he/she votes in accordance with all other Legislative Assembly Members.

## **ARTICLE IV – Associate Member Responsibilities**

### **Section 1: Committee Membership**

All Associate members must actively serve on at least one Primary Committee. Attendance at all committee meetings and participation in all Committee activities is required, unless excused by the Committee Director in advance.

### **Section 2: Line of Authority**

All Associate members report directly to the Committee Director under which they serve. The activities of Associate members are under the supervision of the Vice President through the authority of Committee Chairs.

### **Section 3: Removal**

Any Associate Member not fulfilling their duties may be removed from the Associate Member status upon the proper documentation of a failure to fulfill duties signed by the Vice President and the Committee Director to which the Associate Member reports. Upon removal, all duties performed that would count toward Assembly Member requirements are erased and reset.

## **ARTICLE V – The Secretary**

### **Section 1: Attendance**

The Secretary shall attend all Legislative Assembly meetings.

### **Section 2: Documentation**

The Secretary will take minutes at all Legislative Assembly meetings and upload all approved minutes to the USG website within 48 hours of approval by the Assembly. The Secretary shall be responsible for the information management of the Undergraduate Student Government, including weekly updating of the

website with resolutions, agendas, and or any other documents pertinent to the functioning of USG. As such, the Secretary shall maintain records of all meetings and actions of the Undergraduate Student Government.

### **Section 3: Scheduler**

The Secretary will be responsible for scheduling meetings for the President and Vice President. They will also be responsible for scheduling cabinet meetings and any special meetings for members of the assembly.

### **Section 4: USG Status**

The Secretary is not required to hold any other position in the Undergraduate Student Government and may be hired from the UIC student population.

## **ARTICLE VI – The Vice President**

### **Section 1: Attendance**

The Vice President shall attend all Legislative Assembly meetings and ensure that minutes are recorded and submitted to the Speaker of the Assembly by the Secretary no later than sixty hours prior to the next meeting of the Legislative Assembly under penalty of a strike.

### **Section 2: Inventory**

The Vice President shall take inventory of the supplies and equipment belonging to the Undergraduate Student Government and provide a report to the Legislative Assembly and President at the first and last meeting of each semester.

### **Section 3: Information Management**

In the event that no Secretary has been appointed or the Secretary is absent, the Vice President will assume the duties of the Secretary. All press related activities must be approved by the Executive Board this includes but is not limited to: Massmails, Social Media Postings and the mailing list.

### **Section 4: Office Hours**

The Vice President shall ensure that the USG office is constantly staffed between the hours of 9 AM to 5 PM on weekdays.

### **Section 5: Vice Presidential Staff**

The Vice President may hire or appoint all necessary staff to execute the duties of the Office of the Vice President. These duties shall include, but are not limited to: selecting a web site manager.

### **Section 6: Line of Succession**

- a. The Vice President shall assume the role of President in the event of the vacancy of the position.

- b. In the event that the Vice President position is left vacant, the Speaker of the Assembly shall immediately assume the position of the Vice President. The Legislative Assembly must vote upon the position of Vice President within two weeks of the Speaker for the Assembly assuming the office.

### **Section 7: Duties as Speaker of the Assembly**

The Vice President shall be the interim Speaker until the Legislative Assembly elects a Speaker.

### **Section 8: Vice Presidential Discretionary Fund**

The Vice President shall have a discretionary fund of \$1,500 for use during the fall, spring and summer semester. Use of monies from this fund must be counter signed by all other members of the executive board.

### **Section 9: Office Policy and Access to Information**

- a. shall ensure that all undergraduate students have proper access to the information and records of this organization and assistance from the members of this organization; shall train all new members on the policies and practices of the organization or see to it that the new member is trained by another member of the Executive board;

### **Section 10: Recruitment and Training**

The Vice President will serve as the primary contact for all prospective members. The Vice President shall train all new members on the policies and practices of the organization or see to it that the new member is trained by another member of the Executive board.

### **Section 11: Associate Members**

- a. shall be responsible for the supervision of all Associate Members through the Committee Chairs

### **Section 12: Volunteers**

- a. shall recommend, and with the majority approval of the Legislative Assembly, hire and appoint Volunteers to assist in the execution of the duties of the office of the Vice President.

### **Section 13: Absence of the President**

- a. shall attend all meetings requiring attendance by the President when the President is unable to attend and a representative has not been appointed;
- b. shall preside over the Legislative Assembly in the absence of the President;

### **Section 14: Food Pantry & Emergency Go Bags**

The Wellness Center, and the Undergraduate Student Government will be equal partners in the operation of the food pantry. USG will ensure that as long as there is a food pantry on campus, then we will provide support to ensure its sustainability.

- a. The Vice-President will work with the Associate Director of the Wellness Center to manage the operations of the pantry.
- b. The Vice-President reserves the right to assign managing duties to another executive board member.
- c. The Vice-President will be the primary contact person for USG regarding the food pantry.

- d. USG will perform at least one food drive per semester.
- e. USG will support and provide resources for the Emergency Go Bags service.

## **ARTICLE VII– The President**

### **Section 1: Responsibilities**

- a. shall ensure that organizations and committees concerning this organization, both on and off campus, have proper representation from this organization;
- b. shall attend or appoint a representative to attend all meetings required of the USG President;
- c. shall ensure that this organization is properly staffed with the necessary staff and faculty advisors necessary to accomplish the work of this organization;
- d. shall from time to time notify the Legislative Assembly on the state of this organization as well as general problems of the student body;
- e. shall notify the Legislative Assembly of any vacancies therein at its next regular meeting after such vacancy occurs;
- f. may veto any action of the Legislative Assembly, provided that notice of such action be given to the Legislative Assembly within five days, and provided further that the Legislative Assembly may override such a veto by a two-thirds vote, giving timely notice of such override to the President; g.

### **Section 2: Attendance**

- a. The President shall attend all meetings of the Legislative Assembly and call special meetings when the need arises.
- b. The President shall attend or appoint a representative to attend all meetings required of the USG President or a USG Representatives.

### **Section 3: Communications**

The President shall act as the official spokesperson for the Undergraduate Student Government.

### **Section 4: Presidential Staff**

The President may hire or appoint all necessary staff to execute the duties of the Office of the President, execute the will of the Legislative Assembly, and sit on or Chair external committees requiring representation. These duties shall include:

- a. Selecting the SIT coordinator;
- b. Selecting an auditor to perform an audit of the budget twice per semester;
- c. Selecting representatives to serve on the Coalition of Chicago Colleges;

### **Section 5: Recruiting Advisors**

The President shall ensure that USG has all necessary advisors to provide proper professional oversight and advice over USG committees, programs and initiatives.

## **Section 6: Committees Established by Executive Order**

The President may establish committees to focus on specific issues or programs. These committees shall be under the direct supervision of the President.

## **Section 7: Oversight of Committee Directors**

The President shall ensure all committee Directors are properly executing their duties as required by their committee charter, the USG Constitution and USG Standing Rules and the expressed will of the Legislative Assembly.

## **Section 8: Cabinet Meeting Requirement**

The President shall hold cabinet meetings with the Directors of all Primary Committees twice monthly. The President may hold additional cabinet meetings as deemed appropriate by the President. The President must also ensure that minutes are taken at such meetings.

## **Section 9: Presidential Discretionary Fund**

The President shall have a discretionary fund of \$5,000 for use during the fall, spring and summer semester. Use of monies from this fund must be counter signed by all other members of the executive board.

## **Section 10: Handling of USG Funds**

In the event that the Assembly has not fully committed the budget for the remainder of the fiscal year, the President shall act in a responsible manner to properly recommend allocation of the remaining funds in order to prevent their loss to the Legislative Assembly. The President should do everything within his or her power to compel a quorum of Assembly members to pass expenditures.

## **Section 11: Annual Reports**

The President shall provide annual reports to the Assembly at the beginning and end of the Presidential term. These reports should include, but is not limited to: a discussion of goals, missions, initiatives, progress made, and policy changes for the future.

## **Section 12: Constitutional Interpretation**

The President shall consult in the interpretation of the Constitution, Standing Rules, and policies of the Undergraduate Student Government. The Legislative Assembly may override a Presidential interpretation by a two-thirds vote.

# **ARTICLE VIII: Financial Policies and Procedures**

## **Section 1: Guidelines for Expenditures**

All expenditures are subject to proper USG approval, official University policies, as well as Local, State, and Federal laws.

## **Section 2: The Treasurer**

- a. The Treasurer shall have the authority to approve internal expenses if it exceeds the approved resolution amount within 10% of total cost. However, the Treasurer must obtain the consent from the President, and is mandated to report this action to the Legislative Assembly.
- b. The Treasurer shall have the authority to bring all internal budgetary matters to new business.
- c. The President, Vice-President, Treasurer, and the Assistant Director of the Treasury Committee can present budgetary matters for the Legislative Assembly to vote on.

## **Section 3: Budget**

- a. The President and Treasurer must present a budget by the second meeting of the fall semester. This budget may be revised and approved by the Assembly during the third meeting of the fall semester.
- b. Once approved by the Legislative Assembly, the approved budget becomes the general outline for the Undergraduate Student Government for the fiscal year. Budgetary reallocations can be made according to a majority vote of the Legislative Assembly.

## **Section 4: Approval of Expenditures**

- a. Expenditures must be approved by the Legislative Assembly
- b. Presidential Expenditures: The President has the authority to spend the Presidential discretionary fund to promote the goals and support the functioning of USG. The President must consult the Treasurer of expenses to maintain accurate internal records.
- c. Vice Presidential Expenditures: The Vice President may approve expenditures totaling under \$500 but may not independently allocate more than \$1,000 per semester. The Vice-President must consult the Treasurer of expenses to maintain accurate internal records
- d. The Legislative Assembly shall consider all proposals brought forth by the Treasury Committee a. Any expenditure to be approved by the Legislative Assembly must first be considered by the Treasurer.

# **ARTICLE IX: Compensation**

## **Section 1: Approval of the Assembly**

The Assembly has the authority to approve compensation for a USG member based on the individual's level of service during their term in office. No USG funds may go to compensation unless approved by 2/3<sup>rd</sup>s vote of the Legislative Assembly.

### **Sub-Section 1.1: Fulfilment Report**

Each Undergraduate Student Government person eligible for compensation and seeking said compensation is proposed individually. As well during their time of their approval hearing be required to identify how they have worked to accomplish each goal designated to them in the applicable area within the Undergraduate Student Government Constitution and Standing Rules.

At the end of their “duty fulfillment report” the amount they are asking to be compensated with the phrases “for these reasons I ask for full compensation” or “for these reasons I ask for partial compensation in the amount of...” or “I ask for no compensation”.

## **Section 2: Removal**

No member is entitled to receive compensation if they are impeached or resign before the completion of a term.

## **Section 3: President’s Compensation**

The President may be approved to receive compensation for up to \$3,000 for the fall and spring semesters combined.

## **Section 4: Vice President’s Compensation**

The Vice President may be approved to receive compensation for up to \$2,500 for the fall and spring semesters combined.

## **Section 5: Treasurer’s Compensation**

The Treasurer may be approved to receive compensation for up to \$2,000 for the fall and spring semesters combined.

## **Section 6: Committee Directors’ Compensation**

Committee Directors may be approved to receive compensation for up to \$1,800 for the fall and spring semesters combined.

## **Section 7: Speaker of the Assembly’s Compensation**

The Speaker of the Assembly may be approved to receive compensation for up to \$1,800 for the fall and spring semesters combined.

## **Section 8: Secretary of the Assembly’s Compensation**

The secretary of the Assembly may be approved to receive compensation for up to \$1,000 for both the fall and spring semesters combined.